



**CREDENTIALLING REQUIREMENTS FOR INDIVIDUAL LANDLORDS NOT OPERATING UNDER A BUSINESS NAME
ACCESSING TRANSUNION SHORT REPORT**

1. Copy of driver's license
2. Letter of Intent signed by the end user (property owner) which must:
 - a) Be written in your own words
 - b) Describe your intended use for the TVS service
 - c) Show your anticipated monthly volume
 - d) Your intent as to whether you anticipate to access data locally, regionally or nationally
3. Phone bill showing your name, address and phone number (must match the phone number in your TVS account).
4. TVS will obtain a copy of your personal credit report to verify your information in accordance with TransUnion's policy.
5. Signed list of all residential rental property locations owned by the landlord. This must include the complete physical address for each location.
6. Proof of property ownership for each property that you will be accessing a TransUnion short report. This can be a copy of the property title, tax record or insurance certificate.
7. Completed rental/lease application signed by the applicant for each rental property that you own. The application must show the address of the rental property and the name of the landlord.